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UNITED STATES GOVERNMENT

# Memorandum

TO : Chief, Records Administration Branch/SAIC/ DCI  
DATE: RMS-M72-068  
21 September 1972

THRU : Chief, Support Directorate Records Branch

FROM : Chief, Records Management Staff, OC

SUBJECT: Records Control Schedules

Attached for your approval are revised Records Control Schedules for the following OC components: Director of Communications, Executive Office and Administration Staff.



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2 Atts

- Att 1 - Director of Communications, Executive Office  
Records Control Schedule
- Att 2 - Administration Staff Records Control Schedule



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